

GERMAN TOWNSHIP ADVISORY BOARD MEETING

May 8th, 2023

Meeting called to order 6:02 p.m. by chairman Monterrosa

Pledge of allegiance said by all.

Roll call by secretary McNeil. Chairman Monterrosa, board member McClanahan, trustee Robinson, secretary McNeil all present.

Chairman Monterrosa asked for a moment of silence in the shooting in Texas on May 12, the murder of an 11 yr old child in South Bend and for Rudy's best friend who was murdered in Davis California.

Trustee Robinson read on "Public civility and public access". Codes 5-14-1.5-1 and 5-14-1.5-3(a). Regarding Open Door Law and policy of the 2 minute ruling and procedure when wanting to comment
Chief deputy Brown corrected a statement, made by a visitor, at April 10, 2023 meeting, regarding storing items on site.

April 10, 2023 minutes read by secretary McNeil. Motion by board member McClanahan to approve minutes, 2nd by secretary McNeil. Trustee Robinson reported the Pavilion roofing and gutters are completed. Chairman Monterrosa asked for a board vote. The ayes have it. Motion carried.

April 2023 financial read by trustee Robinson. Secretary McNeil motion to approve April 2023 financial, 2nd by board member McClanahan. Questions by visitor taken and answered by trustee Robinson. Chairman Monterrosa informed visitors financials can be accessed on line. Trustee Robinson confirmed financials are in Gateway at Germantownshipsb.com. Chairman Monterrosa asked about certain monies dispersed. Answered by trustee Robinson. Chairman Monterrosa called for board vote of April 2023 financials. The ayes have it. Motion carried

Capital Projects: Trustee Robinson informed board & visitors about front door ADA project. (1) Diagram of door available. Reviewed electric to operate door, new railing, concrete for ramp and access steps. 2) Ziolkowski researching to add push code pad entry..not key access. 3) Start of Kitchen to fire dept compliance to

improve vent hood & stove area up to code. Electric bid by Jettline electric \$1300. Koorsen Fire and Security bid Guardian 300B suppression system \$4023 (hood extra) Fox Fire and security (referred by Ron Melser-fire marshal) bid Guardian 300B system \$3682.92 (hood included) 4) Reviewed tree service bids at Portage Prairie cemetery with addition of Valera Tree service bid \$5900. Vera Cruz \$7500 and Professional Tree Serv. \$9250. Visitors Tree Serv. concerns were heard. Board member McClanahan and secretary McNeil had concerns on door glass. Trustee Robinson to review door transom/sidelights with Ziolkowski. Visitors questions taken and answered. 5) Trustee Robinson reported cost of on site adult/child Automated External defibrillator. Visitors input and questions taken

Old Business: Additional bid by Walts Paving on parking lot at \$8450. A letter of recommendation from Foegley landscape business drive and personal drive by Walts Paving. Arnts bid \$10,620, Shembarger bid \$6594. Board member McClanahan offered his ideas on submitted bidders. Visitors concerns were heard

Action Items: **1)** Motion by board member McClanahan to accept Walts Paving bid for \$8450 (patch & repair, asphalt sealing, crack & fill and striping), 2nd by secretary McNeil. Chairman Monterrosa asked about fire station driveway and was answered by trustee Robinson. Chairman Monterrosa called for board vote The ayes have it. Motion carried **2)** Motion to approve Fox Fire Safety bid for kitchen suppression systems (hood included) and Jettline electric bid for electrical work to the suppression system, by secretary McNeil, 2nd by board member McClanahan. Chairman Monterrosa called for board vote. The ayes have it. Motion carried. Visitors comments were heard and answered.

3) Portage Prairie cemetery bids by Valera Tree \$5900, Vera Cruz Tree \$7500 and Professional Tree \$9250. Motion to accept Valera Tree Service of \$5900 by secretary McNeil, 2nd by member McClanahan. Trustee Robinson recapped the challenges to do this tree work. Visitor comments and in depth information noted by trustee Robinson for future improvements to cemeteries. Chairman Monterrosa called for board vote. The Ayes have it. Motion carried.

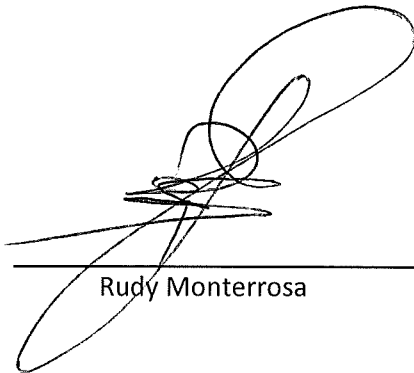
4) Township Assistance Guidelines: Motion to adopt Township Assistance Guidelines Trustee Robinson did bullet points on assistance guidelines. Motion by secretary McNeil, 2nd by member McClanahan. Chairman Monterrosa called for a board vote. The ayes have it. Motion carried. **5)** German Twp Hall Rental Policy. Motion by secretary McNeil, 2nd by board member McClanahan. Chairman Monterrosa called for board vote. The Ayes have it. Motion carried.

Hearing of Visitors: Concerns and comments were heard.

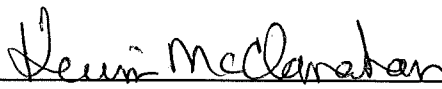
Good of the Township: Trustee Robinson discussed her vision for the center and improvements for German twp. Center. Also,recapped the Open Door Law and keep meetings civil and respectful. Board member McClanahan spoke of future bids and and improvements at the center and cemeteries still to come. Chairman Monterrosa revisited previous visitor request on a contact person regarding traffic issues on his street while road work was underway. Contact is Kenneth Lee. 2) The South Bend Tribune holding a community conversation about gun violence on facebook page. 3)several vigils remembering the shooting death of 11yr old T'yrone Horston to be held. 4)Recapped open door policy.

Motion by board member McClanahan to adjourn meeting , 2nd by secretary McNeil.Chairman Monterrosa called for board vote. The ayes have it.
Motion carried 8:04 pm

Next Meeting June 12th 2023 @ 6 pm
51755 Portage Rd South Bend, In 46628



Rudy Monterrosa



Kevin McClanahan



Mary Ellen McNeil